

## **DIRECTOR OF CYBER PROGRAMS**

**Level:** Region

**Reports to:** Region commander

**Function:** The Director of Cyber Programs is the key cyber programs officer within the region and is responsible for facilitating, coordinating, and monitoring cyber programs training and competition activities within the region. This officer is also responsible for liaising with National Headquarters cyber programs staff to assist in the development and implementation of cyber programs initiatives.

**Responsibilities include:**

- Liaise between Region/Wing and membership on cyber programs and cyber competition matters.
- Liaise with NHQ Cyber Programs Staff.
- Coordinate with CyberPatriot teams, coaches, and mentors within the Region/Wing.
- Promote CAP Cyber Programs, the Cyber Defense Training Academy, CyberPatriot, and other cyber competitions and activities within the Region.
- Assemble, maintain, and provide access to cyber programs and CyberPatriot resources, materials, and personnel rosters within the Region.
- Liaise with Wing counterparts to provide support, guidance, and resources to achieve Region and Wing Cyber Programs objectives.
- Assist NHQ Cyber Programs staff in developing training materials.
- Assist Wings that lack an assigned Cyber Programs Officer.
- Develop an annual Region cyber programs plan of action and annual report.
- Identify solutions to existing or emerging problems and opportunities in the area of Cyber Programs.
- Perform all other duties as assigned.

**Desired requirements for position:**

- Captain or above.
- Level III in the Professional Development Program.
- One year of command or staff experience at the Group, Wing, Region, or National level.
- Senior rating or higher in the Cadet Programs specialty track.

## CYBER PROGRAMS OFFICER

**Level:** Wing  
(*position not authorized below Wing level*)

**Reports to:** Director of Cadet Programs

**Function:** The Wing Cyber Programs officer is responsible for facilitating and monitoring cyber programs training and competition activities within the Wing. This officer is also responsible for liaising with Region Director of Cyber Programs to report on Wing cyber programs activities, assist in the identification of cyber programs coaches and mentors, and assist in implementation of cyber programs initiatives.

**Responsibilities include:**

- Liaise between Wing and membership on cyber programs and cyber competition matters.
- Liaise with NHQ Cyber Programs Staff.
- Coordinate with CyberPatriot teams, coaches, and mentors within the Wing.
- Promote CAP Cyber Programs, the Cyber Defense Training Academy, and CyberPatriot within the Wing.
- Assemble, maintain, and provide access to cyber programs and CyberPatriot resources, materials, and personnel rosters within the Wing.
- Create an annual cyber programs plan of action that supports Region cyber programs goals and plans.
- Create a cyber programs annual report and provide to the Region Director of Cyber Program.
- Maintain and deliver training materials and resources developed by NHQ and Region cyber programs staff.
- Assist the Region in identifying solutions to existing or emerging problems and opportunities in the area of cyber programs.
- Perform all other duties as assigned.

**Desired requirements for position:**

- First Lieutenant or above.
- Level II in the Professional Development Program and be actively completing Level III.
- Technician rating or higher in the Cadet Programs specialty track and be actively completing the Senior rating.
- One year of command or staff experience at the Unit, Group, Wing, Region, or National level.